

## COCHRANE LABOUR DAY PARADE INFORMATION, RULES AND REGULATIONS

Our primary focus is on the safety of spectators, entrants, volunteers and livestock!

**APPLICATION CLOSING DATE:** The Parade Committee **MUST RECEIVE** all applications by **July 31**. Due to the high number of applicants, LATE or INCOMPLETE Applications may NOT be accepted.

**INSURANCE:** Volunteers and participants in the Parade are covered under the *Cochrane and Area Events Society* insurance. All horse entries must have insurance.

**PROOF OF EQUINE INSURANCE:** All horse entries must show proof of insurance. As an individual, the insurance included with membership to the Alberta Equestrian Federation (AEF) covers you riding your horse only. If you are a commercial entry you must have commercial insurance. Entries without this proof of insurance WILL NOT be allowed to participate in the Parade.

**SAFETY:** All participants are responsible for ensuring that the design and operation of their Entry is safe and reliable.

**AUTOMOBILES:** Automobiles are restricted to a mode of transportation for “invited” guests and, therefore, are not acceptable as an Entry. Antique and “show and shine” vehicles are permitted.

**SPONSORSHIP/COMMERCIALISM:** Entries must provide entertainment value for our spectators. Recognition of commercial sponsors is acceptable, provided that it is done tastefully, meets Parade Standards and the commercial message does not dominate the Entry. The Parade committee reserves the right to reject inappropriate commercial Entries.

**TWO-HOUR PARADE:** In order to produce a proper parade, the Parade Committee may limit the number of Entries in any category.

**FINAL DECISION:** The Parade Committee makes the final decision on the acceptance or rejection of all applications. The sole avenue of appeal on decision and only prior to the parade is to the Committee.

### GENERAL RULES AND REGULATIONS

Your submitted Application is your **ACCEPTANCE**, on behalf of your Entry and all participants, of all Parade Rules and Regulations.

The Cochrane Labour Day Parade Committee assumes no responsibility in connection with, and makes no representation as to safety of any parade Entry, in whole or in part, solely by reason of compliance with Parade Rules and Regulations. The ultimate responsibility for safety lies with each individual Entry. Entries must comply with all Parade Rules and Regulations and comply with all Government Regulations, safety codes, manufacturer’s recommendations and similar standards.

The Parade Committee determines location of all Entries in the Parade and the Entry must maintain that position throughout the parade unless otherwise directed by a Parade Official or Parade Marshall.

Parade Officials will, in most cases, reject any Entry on Parade Day that does not meet the regulations or conform to the description on their Parade Application. The only exceptions would be for Entries arriving in better appearance than described.

**Parade Movement:** All Entries (including Marching Bands) must be willing and sufficiently physically fit to maintain both the parade Pace (3.8kph = 210ft/min) and Spacing (25ft between entries or directed by Parade Marshals). Entries unable or refusing to maintain parade walking pace and or spacing will be removed from the parade route. You must stay in your designated spot as per your number.

All instructions of Parade Marshals and Officials must be obeyed. Failure to do so will result in removal from the Parade & may jeopardize participation in future parades. **SAFETY IS OUR FIRST PRIORITY – YOURS AND OUR SPECTATORS!** Parade Officials and Parade Marshals reserve the right to remove any Entry, at any time, whether as a result of safety concerns, interference with the Parade's progress or any other reason that the parade officials deem appropriate.

The Parade Committee has a **ZERO TOLERANCE** policy for those choosing to abuse our volunteers or our entries.

The Parade reflects the Town of Cochrane western family values to our audience. Inappropriate music (profanity/swearing/degrading, etc.) or attire unsuitable for viewing by our family audience is not acceptable.

**FOR SAFETY REASONS,** all entries are prohibited from throwing materials along the Parade route. With **PRIOR APPROVAL,** Entrants may be allowed to distribute items by hand along the route. The use of noisemakers or band practice is forbidden near animals.

- Sound systems should be approved by the Parade Committee in advance.
- The use of open flames on any Entry is **NOT PERMITTED!**
- All motorized entries must carry a minimum 2.5 lb ABC Dry Chemical fire extinguisher.
- Fuel tanks should be topped off just prior to the parade. Containers of fuel **MUST NOT** be carried on any parade Entry.
- All vehicles must be in good mechanical condition and properly serviced prior to the Parade. Special attention must be paid to cooling systems, exhaust systems, brakes, steering and tires.
- Provisions for emergency towing must be available on all motorized units (tow hooks, tow chain or other such device).
- Hitches on tow vehicles, wagons and carriages must be in good repair and equipped with safety chains.
- Drivers and other persons on all Entries must have a means of **RAPID** escape in an emergency.

**ALCOHOLIC BEVERAGES AND PROHIBITED DRUGS ARE FORBIDDEN.** Participants whom Parade Officials believe have consumed alcohol or prohibited drugs prior to or during the Parade will be ejected from the Parade.

For safety reasons, participants shall not mount/dismount from Entry.

PLEASE, NO CELL PHONE USE WHILE ON THE PARADE ROUTE. The parade is held for the spectators along the parade route, they are looking forward to your attention and enthusiasm. We are all looking for happy, hollering, waving participants – not someone talking with their friends on a cell phone.

## **SPECIAL RULES AND REGULATIONS FOR FLOATS**

Floats and tow vehicles should be 100% decorated. Showcase your business or group by having a well-decorated float. All floats/entries must be equipped with an operational braking system capable of stopping the unit in an emergency. Towing units must have sufficient power to pull the unit around the Parade route. There are two grades at the start of the parade, which your entry must be able to navigate. Drivers require a clear 180-degree field of vision to the front – or walkers just off of each front corner. In special cases the Parade Committee may authorize use of ground guides (walkers) in radio contact with the driver. Exhaust pipes must extend well beyond the decorations and must be vented to the side of the unit to ensure proper ventilation for the driver and to avoid gassing following Entries. Auxiliary generators, if not exhausted to the side should be mounted in a ventilated container at the rear of the float. Any vehicles spewing excessive amounts of exhaust fumes will not be permitted in the parade. Fire extinguishers must be carried on all floats. Containers of fuel **MUST NOT** be carried on any Entry.

Fuel Tanks should be topped off just prior to the parade. **DIMENSIONS:** Height – 16 feet max. Length – 40 feet max exclusive of an articulated towing unit. Width – 16 feet. Ground Clearance – the frame must be high enough off the ground to clear surfaces & obstacles (not less than 6 inches off the ground when fully decorated and loaded).

### **SPECIAL REGULATIONS FOR EQUESTRIAN/LIVESTOCK ENTRIES**

The Parade Committee has a **ZERO TOLERANCE** policy to animal abuse. Persons abusing animals shall immediately be removed from the Parade and reported to appropriate authorities. All livestock shall be in good health and sound condition. All Parade Entries shall exhibit proper disposition and control of all animals in a parade environment, without assistance. All tack, wagons, carriages, etc. shall be complete and in good repair. All accessories must be secured and are not to interfere with livestock. All light and heavy horse hitches shall have an assistant in the front seat of the wagon. Any hitches in excess of two horses shall have at least one assistant on the ground – unless pre-authorized by the Parade’s Horse Safety Subcommittee. Any equestrian/livestock entry deemed to violate any of the Rules or Regulations may, if practicable, be given the opportunity to correct the deficiency. If they cannot, they will not be permitted to participate in the Parade.

### **FORM-UP AREA BURNCO SITE**

- LOCATION** BurnsWest Corporation and Burnco Rock Products Ltd have generously offered their Cochrane site as our Form Up area. This is a large area on the east side of River Avenue, south of Griffin Road. **NEW THIS YEAR** is the use of the Volker Stevin yard for float prep and staging.
- TIME** We will be ready for registration at 6:30 am on Monday. Site must be vacated immediately after the parade on Monday. **NO ENTRY TO THE SITE AFTER 9:30 a.m. on parade day.**
- PARKING** The site will be flagged and you will be directed to a specific areas for vehicle parking. Trailers to be parked at the Volker Stevin yard site. **ONLY PARADE PARTICIPANTS WILL HAVE ACCESS TO both Volker and Burnco Sites.**
- LIVESTOCK** Livestock is permitted on the site, however you must clean up prior to your departure. Bins will be placed throughout the site for manure, etc. Livestock is permitted on the grass areas, however your trailers must be parked in the Volker Stevin Yard (south of Burnco). Remember to bring water for your animals.
- SECURITY** Security will be on site. Certain areas will be flagged as **NO ENTRY**. Please ensure you stay away from these areas including the large gravel piles etc. Insure all children are supervised at all times.
- FACILITIES** Porta Potties will be available throughout the site.
- LOST/FOUND** Lost/found will be located at the breakfast area in on the Cochrane Events Facebook page.

**PLEASE RESPECT OTHER PARADE ENTRIES JUST  
AS YOU WISH YOUR ENTRY TO BE RESPECTED**